

# BOARD MEETING MINUTES

Wednesday, September 3, 2014: 6:00 PM

Location of Meeting: Global Academy

Call to order: The Board Chair, Becky Magnuson, called to order the meeting at

6:00 PM on Wednesday, September 3, 2014

Board Members/Director Present or Absent:

Name	Present/Absent
Becky Magnuson (Board Chair and Parent)	Present
Julian Stanke (Board Secretary and Teacher)	Present
Helen Fisk (Board Treasurer and Community Member)	Present
Lauren Ryan (Teacher)	Present
Midi Hansen (Teacher)	Present
Tanya Heifort (Teacher)	Present
Emily Snodgrass (Community Member)	Absent
Emily Schmidt (Parent)	Absent

Guests and Community Members Present:

Name	Position/Role
Charles Speiker	VOA Representative

## **Tesfa International School**

**Mission:** Tesfa International School is committed to providing an equitable and empowering education for all. Our scholars will engage in a transdisciplinary curriculum supported by conceptual and inquiry based learning. Side-by-side with dedicated educators, scholars will develop the knowledge, skills, and characteristics necessary for active citizenship throughout the world.

**Vision:** Our students will be prepared for a successful transition to the most rigorous and challenging middle school programs. Through their experience at Tesfa, students will be held to the highest of standards both academically and socially, to prepare the students for college and careers, as well as with the leadership skills required of active and productive citizens in the 21st century. Through access and equity, students will follow a pathway to success for them and their communities.

## AGENDA and MINUTES

<b>Subject</b>	<b>Approve Agenda</b>						
Motion	Approval of agenda for September 3, 2014						
Made by	Helen Fisk		Seconded		Midi Hansen		
Discussion							
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Approved						

<b>Subject</b>	<b>Approve Minutes from 8/14/14</b>						
Motion	Approval of minutes from August 18, 2014						
Made by	Helen Fisk		Seconded		Midi Hansen		
Discussion							
Vote	6	Yea	6	Nay	0	Abstain	
Decision	Approved						

## FINANCIAL REPORT

<b>Subject</b>	<b>Walton Grant</b>						
Motion							
Made by			Seconded				
Discussion	Walton Application was submitted by Becky and Lauren on Monday September 1, 2014.						
Vote		Yea	0	Nay	0	Abstain	0
Decision							

## VOA AUTHORIZER

<b>Subject</b>	<b>VOA Contract</b>						
Motion	To approve the VOA contract with the presented changes.						
Made by	Lauren Ryan		Seconded		Midi Hansen		
Discussion	As a matter of procedure, the board received a preliminary version of the VOA contract for review. Contract was submitted by Becky to VOA for final review.						
Vote	6	Yea	6	Nay	0	Abstain	0

Decision	Approved
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**POLICY UPDATES**

Subject	<b>Approval of By-Laws</b>						
Motion	To approve the by-laws presented to the board with noted amendments and changes: Article III section 4 will be removed. Article III Section 5 will be moved to combine with section 3 of the same article.						
Made by	Tanya Heifort			Seconded		Helen Fisk	
Discussion							
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion approved						

Subject	<b>Empowerment to change Article IV Section 5</b>						
Motion	To empower Becky Magnuson to verify Article IV section 5 and the state statute noted. Motion included to keep the current language or delete the final sentence of the section.						
Made by	Helen Fisk			Seconded		Midi Hansen	
Discussion							
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion approved						

Subject	<b>Conflict of Interest-Policy 210</b>						
Motion	To approve the Conflict of Interest Policy 210 with suggested changes.						
Made by	Helen Fisk			Seconded		Midi Hansen	
Discussion							
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion Approved						

Subject	<b>Board Self Evaluation- Policy 220</b>						
Motion	To approve amendments made to Policy 220.						
Made by	Tanya Heifort			Seconded		Lauren Ryan	

Discussion							
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion approved						

<b>Subject</b>	<b>Discipline, Suspension and Dismissal of School District Employees -Policy 403</b>						
Motion	To approve amendments made to Policy 403 regarding Discipline, Suspension, and Dismissal of School District employees.						
Made by	Lauren Ryan	Seconded		Helen Fisk			
Discussion							
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion approved						

<b>Subject</b>	<b>Legal Reference in School Policy</b>						
Motion	Motion made to add a statement to all policies stating that all legal references in Tesfa International School Policies are for informational purposes only.						
Made by	Helen Fisk	Seconded		Midi Hansen			
Discussion							
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion approved						

<b>Subject</b>	<b>Employee Background Check-Policy 404</b>						
Motion	To approve policy 404 regarding Employee Background Check with the deletion of section IV.						
Made by	Lauren Ryan	Seconded		Helen Fisk			
Discussion							
Vote		Yea	6	Nay	0	Abstain	0
Decision	Motion approved						

<b>Subject</b>	<b>Employee Right to Know-Exposure to Hazardous Substances- Policy 407</b>						
Motion	To approve Policy 407 regarding Employee Right to Know as presented.						

Made by	Midi Hansen	Seconded	Lauren Ryan				
Discussion							
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion approved						

## OLD BUSINESS

<b>Subject</b>	<b>Tesfa International School potential site location</b>
Discussion	A new property has emerged as a possible site for Tesfa. Located at 558 Vandalia in St. Paul, this location would meet multiple of the prerequisites made by the school board. Communication is currently in progress with brokers and architects to receive proposals and build out estimates. Becky and Lauren will continue this conversation with the help of real estate agent Alex Bisanz.

<b>Subject</b>	<b>Director Job Description for Publication</b>
Discussion	Proposed job description for Tesfa Director was reviewed by the board. A request was made for the addition of a physical requirements section as well as a request for references to be included with application.

<b>Subject</b>	<b>Director Job Description for Publication</b>						
Motion	To approve the job description for the school director position with the adoption of suggested amendments.						
Made by	Lauren Ryan	Seconded	Tanya Heifort				
Discussion							
Vote	6	Yea	6	Nay	0	Abstain	0
Decision	Motion approved						

## NEW BUSINESS

<b>Subject</b>	<b>Family Outreach at Global Academy Open House Event</b>
Discussion	Becky and Lauren were present at the Global Academy Open House event to meet with families and community members to discuss and advertise Tesfa International School. Cards with Tesfa phone number and other information were available to families. Very positive response from the Global Academy community in the prospect of connected school opening fall of 2015.

## PUBLIC COMMENTS

<b>Subject</b>	
<b>Discussion</b>	None present

**ADJOURNMENT**

<b>Motion</b>	To adjourn board meeting at 7:30pm.						
<b>Made by</b>	Lauren Ryan			<b>Seconded</b>	Midi Hansen		
<b>Discussion</b>							
<b>Vote</b>	6	<b>Yea</b>	6	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Motion approved						

<b>Meeting Notes</b>	<b>Date: 9/3/14</b>
<p>Helen Fisk and Lauren Ryan left the room at 7:10 pm. Lauren Ryan and Helen Fisk return and meeting resumed 7:13pm.</p>	