

BOARD MEETING MINUTES

January 6, 2015: 6:00 PM
Location of Meeting: Global Academy

Call to order: The Board Chair, Tanya Heifort, called to order the meeting at 6:04 PM on January 6, 2015.

Board Members/Director Present or Absent:

Name	Present/Absent
Tanya Heifort (Board Chair)	Present
Helen Fisk (Board Treasurer)	Present
Julian Stanke (Board Secretary)	Present
Becky Magnuson (Director and ExOfficio)	Present
Emily Schmidt (Community Member and Licensed Teacher)	Present
Emily Snodgrass (Community Member)	Present
Midi Hansen (Community Member and Licensed Teacher)	Present
Dylan Donnelly (Community Member) (as of 6:07pm)	Present
Lauren Ryan (Assistant Director and ExOfficio) (as of 6:18pm)	Present

Guests and Community Members Present:

Name	Position/Role
Lauren Ryan	Charter School Specialist

Tesfa International School

Mission: Tesfa International School is committed to providing an equitable and empowering education for all. Our scholars will engage in a transdisciplinary curriculum supported by conceptual and inquiry based learning. Side-by-side with dedicated educators, scholars will develop the knowledge, skills, and characteristics necessary for active citizenship throughout the world.

Vision: Our students will be prepared for a successful transition to the most rigorous and challenging middle school programs. Through their experience at Tesfa, students will be held to the highest of standards both academically and socially, to prepare the students for college and careers, as well as with the leadership skills required of active and productive citizens in the 21st century. Through access and equity, students will follow a pathway to success for them and their communities.

AGENDA and MINUTES

Subject	January 6, 2015						
Motion	Motion to approve the agenda for January 6, 2015 school board meeting.						
Made by	Helen Fisk	Seconded	Julian Stanke				
Discussion	None						
Vote		Yea	6	Nay	0	Abstain	0
Decision	Motion approved unanimously						

Subject	Board Membership						
Motion	Motion to add Dylan Donnelly as a board member						
Made by	Helen Fisk	Seconded	Emily Snodgrass				
Discussion	None						
Vote		Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

*Emily Schmidt arrived at 6:08pm.

Subject	Approval of 12/2/14 Minutes						
Motion	Motion to approve board minutes for December 2, 2014.						
Made by	Midi Hansen	Seconded	Emily Schmidt				
Discussion	None						
Vote		Yea	4	Nay	0	Abstain	2
Decision	Motion approved						

FINANCIAL REPORT

Subject	Financial Report						
Motion	Motion to accept Financial Report as presented in the board packet.						
Made by	Emily Snodgrass	Seconded	Midi Hansen				
Discussion							
Vote		Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Hiring Procedure						
Motion	Motion to approve Hiring Procedure as presented with stated amendments to section III.						
Made by	Helen Fisk	Seconded	Emily Schmidt				
Discussion							
Vote		Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Hiring of Assistant Director						
Motion	Motion to hire Lauren Ryan as Assistant Director for Tesfa International School.						
Made by	Helen Fisk	Seconded	Emily Schmidt				
Discussion							
Vote		Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Lauren Ryan as ExOfficio					
Motion	Motion to approve Lauren Ryan as an ExOfficio member of the Tesfa School Board.					
Made by	Helen Fisk	Seconded	Midi Hansen			
Discussion						

Vote		Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Approval of Personnel Positions						
Motion	Motion to approve 10.0 FTE classroom teacher positions Kindergarten through Grade 6 effective of August 1, 2015 through June 30, 2016, and 1.0FTE Office Manager position effective July 1, 2015 through June 30, 2016.						
Made by	Emily Snodgrass	Seconded	Dylan Donnelly				
Discussion	None						
Vote		Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Job Descriptions						
Motion	Motion to approve job descriptions as presented and give director latitude to make minor adjustments as necessary.						
Made by	Emily Snodgrass	Seconded	Julian Stanke				
Discussion	None.						
Vote		Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

AUTHORIZER INPUT

Subject	None
Discussion	No authorizer present.

DIRECTOR UPDATE

Subject	Director Update
Discussion	<p><u>CSP GRANT</u> Tesfa has been awarded the federal CSP grant of \$225,000 pending negotiations requested by MDE. Becky Magnuson to be named Program Coordinator.</p> <p><u>HANDBOOKS</u> Handbooks are being developed for Tesfa International School perspective. The Social Curriculum Handbook draft was shared in an effort to articulate school culture and to use for recruitment.</p> <p><u>FINANCES</u> Plans have been made to work with Mohammed Egeh with BMO Inc for January 2015 through June 2015. Tesfa will be working with the Bearnence Management Group for insurance purposes of liability and work comp. Health Insurance Coverage search is in process.</p> <p><u>CHARTER NUMBER ASSIGNMENT</u> Tesfa has been approved by MDE as District 4239.</p>

POLICY UPDATES

Subject	Policies 515, 516, 521, 522, 524
Motion	Motion to approve policies 515, 516, 521, 522, and 524 as presented. Board authorizes the administration to change language of "Principal" or "Superintendent" to Director in all policies

	when applicable.						
Made by	Julian Stanke	Seconded	Dylan Donnelly				
Discussion	None						
Vote		Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

PUBLIC COMMENTS

Subject	None.					
Discussion	No public present.					

ADJOURNMENT

Motion	Motion to adjourn the board meeting at 7:03pm						
Made by	Emily Snodgrass	Seconded	Helen Fisk				
Discussion	None						
Vote		Yea	7	Nay	0	Abstain	0
Decision	Motion passed unanimously.						